



# AccTech eWorkflow 2013, solution overview

Organisations are increasingly focussing on improving efficiency and productivity. Technology and systems are being used to improve the automation of processes to achieve gains in productivity and efficiency. Many organisations have deployed multiple and disparate systems that often lack the functionality to improve productivity.

AccTech eWorkflow 2013 solution is an intuitive role-based software process tool that easily manages business processes within the organisation. These automated and managed processes improve productivity and efficiency by routing transactions, tasks and activities, from person to person involved in the process.

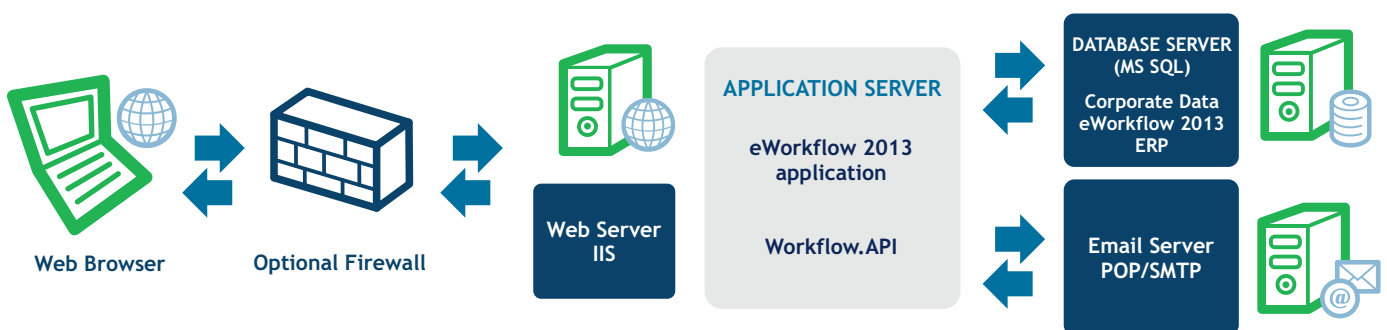
“AccTech eWorkflow 2013 provides full tracking of every action from source to end, bridging the gap between the back office and the operations of the business. The result is improved gains in productivity and efficiency across the organisation.”

## AccTech's eWorkflow 2013 for your ERP provides:

- Full procure-to-pay capability of stock and non-stock items; assets, whether expensed or used in a project,
- The capability to create new vendors, reconcile their accounts and authorise their payments,
- The ability to register recurring billing time-based contracts,
- Transparency and visibility of budget status including commitments when initiating and approving transactions,
- The capability to easily create inventory requisitions, have them approved and then issued from stores.

## Highlighted Features of AccTech eWorkflow 2013:

- Runs in a browser independent and mobile platform independent environments.
- Can use a combination of multiple organisational charts and user defined rules to design specific workflows.
- Field level security limits the selection lists available to users dramatically improving the accuracy of captured data.
- Flexible form layouts that ensures only relevant fields are displayed on capture screens.
- Management, storage and retrieval of documents involved in transactions.
- Full audit capabilities at a Microsoft SQL® database level.
- Automate data entry using Optical Character Recognition scanning (OCR) technology reducing data entry errors and increasing productivity.



## AccTech eWorkflow 2013, selected by business leaders

- Enforces the **Consistent** Business process
- Ensures that policies are **Complied** with
- Improves corporate **Governance**
- Facilitates the **Change** of Business Processes

Accounting Challenge	Symptom	AccTech eWorkflow 2013 Solution
Users bypass procurement processes	Payments are made on un-authorised purchase orders	Make it easy for employees to follow electronic procurement processes, pre-defined to a Business Process
Expenditure against budgets is not up to date	Budgets are overspent and no visibility of the commitments against budgets	Electronically check budget commitments at the time of requisition and procurement approval
Requisitions and purchase orders are not properly approved	Unauthorised expenditure and/or overspending against Budgets	Managing expectations by enforcing approval hierarchies using multiple organograms
Difficulty to approve process without the supporting documentation	Delays in approvals occur due to lack of proper documentation	Electronically attach or view supporting documentation at any stage of the approval process
Users don't have the knowledge to accurately code financial transactions	Transactions are captured by finance and not by operational staff where the transaction originates	Prepopulate input screens that restrict data entry options
Customers overspend credit limits	Difficulty in debtor collection	Electronically authorise increased credit limits
Capital items are budgeted at account level	No transparency of capital procurement plans	Electronically budget for capital items at an asset level



# AccTech eWorkflow 2013, enables mobility



The AccTech eWorkflow 2013 app delivers the powerful features of the desktop version straight to your mobile device. The user friendly mobile interface leads to quick user adoption irrespective of which mobile platform is preferred. Supported platforms include:

- Apple iPhone / iPad
- Windows Phone 8 / Windows 8 Tablets
- BlackBerry
- Android

Access Your Data Anywhere



[www.acctech.biz/mobile](http://www.acctech.biz/mobile)



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